



GEORGIAN BAY NATIVE WOMEN'S ASSOCIATION

562 King St., Midland, Ontario L4R 4P3

Telephone: (705) 527 – 7043 Fax: (705) 527 – 4513

Job Opportunity: Red Road Youth Worker- Seeking Good Life Project

Reporting to: Team Lead GBNWA

Terms: Contract position until March 31, 2023
40 hours a week

Wage: \$40,000 - \$41,600

Hours of work: Monday to Friday 8:30 – 4:30
(Evenings and weekends as required)

Position Summary:

Under the direct supervision of the Team Lead or their designate, the Youth Red Road Worker, will promote Good Life Teachings and healthy lifestyles through the delivery of the Red Road Curriculum to Indigenous youth and children

Responsibilities:

- Develop and implement programs to lead the next generations to healthy relationships facilitation, execution, and finalizing of all programs that they undertake
- Be responsible for all aspects of research, planning, development, facilitation, execution, and finalizing all program they undertake
- Establish and maintain a comprehensive listing of all Indigenous and non-Indigenous service providers, community services and supports for children and youth
- Connect Red Road Program participants with programs and services to meet the individual needs of each client
- Monitor, evaluate and report before and after programming
- Maintain accurate and formal records and statistics for all programs undertaken i.e., attendance statistics, demographics statistics, etc.
- Maintain accurate and formal financial accountability for all program expenditures associated with their program functions. This duty will be preformed with assistance from the Team Lead and GBNWA Finance, in accordance with the GBNWA Financial Regulation Policy
- Develop and complete reports and submissions as may be required for the Red Road Youth Lead including, but not limited to, weekly, monthly, annual reports depicting all activities and programs undertaken in this role
- Develop and complete reports and submission to the Board of Directors and Team Leader, on an annual basis, a detailed work plan for the upcoming year, inclusive of Goals, Objectives, Target Audience, Costs Associated and Measurable outcomes

- Provide detailed weekly accounting of hours worked through submission of a well documented time sheet or work schedule
- Must be willing and able to travel for and attend any professional development initiatives as may be deemed appropriate for this position
- Must maintain a high level of confidentiality and discretion to protect the integrity of the client/worker relationship
- Any other duties as may be deemed necessary by the Board of Directors and/or Team Lead

Qualifications:

- Completion of a degree in the field of Health/Social Work field and/or equivalent
- Experience in a position dedicated to family violence prevention, child welfare, trauma impacts and related experience within an Indigenous organization or community
- Must have a proven ability to be a positive role model for clients, co-workers, and the community at large
- Must possess a valid driver's licence and reliable transportation
- Must possess and demonstrate knowledge of Indigenous culture, traditional ceremonies
- Must be able to demonstrate experience and proficiency in facilitation skills, and an understanding of group dynamics and group processes
- Must possess and updated CPR/Standard First Aid Certification
- Must possess strong interpersonal skills, excellent organizational and communication skills
- The individual must demonstrate a professional and positive team – oriented demeanor and GBNWA/and the communities to be serviced under this program
- Must possess and demonstrate a proficiency in a; Microsoft applications including Word, Excel, Power Point, Publisher etc.
- Must possess and maintain for the duration of employment, a clear Criminal Reference Check (CPIC) and Vulnerable Sector Search (VSS)
- Must understand the reason for the ability to maintain a high level of confidentiality and discretion

**Hiring of Indigenous people will be given preference, as allowed under Section 24 of the Ontario Human Rights Code-Special programs. Only those selected for an interview will be contacted.*

Posted until filled

Please send cover letter, resume & three (3) references to:

Attention: Sheri Charlebois,

562 King Street

Midland ON, L4R 4P3

Or by email to riscp@gbnwa.ca