



## GEORGIAN BAY NATIVE WOMEN'S ASSOCIATION

562 King St., Midland, Ontario L4R 4P3

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### **Job Opportunity: Indigenous Women's Health Worker**

**Position:** Indigenous Women's Health Worker

**Reporting to:** Team Lead GBNWA

**Terms:** Contract position until March 31, 2023, with possibility of extension

40 hours a week

**Wage:** \$54,300 – \$56,300

**Hours of Work:** 8:30-4:30 Monday to Friday with some evening and weekend work

**Closing Date:** November 15, 2022

#### **JOB SUMMARY**

The Indigenous Women's Health Worker is responsible to develop, deliver and facilitate a variety of programming which promotes health, and provides diabetes education for Indigenous women, their families, and their communities. The Health Worker will focus on diabetes prevention, early detection and control and improving equitable access to care for Indigenous women and their families. They will also foster and promote cross-cultural awareness and sensitivity for health practitioners. This position works and provides service to the catchment area of the Georgian Bay Native Women's Association and the Orillia Native Women's Group.

#### **RESPONSIBILITIES**

The Worker responsibilities will include:

- Overall planning, coordination, implementation, and evaluation of the Indigenous Diabetes Prevention Program funded by the Ministry of Health and Long-Term Care's Ontario Aboriginal Diabetes Strategy.
- Develop a workplan that outlines the activities to fulfill the program deliverables and requirements.
- Develop, deliver and facilitate programming, workshops and presentations to promote diabetes awareness and prevention as outlined in the contribution agreement.
- Incorporate Indigenous culture into presentations, activities, and workshops.
- Provide health education for Indigenous women, their families, and communities and ensure those living with Diabetes have equitable access to the Diabetes Education Program regardless of who they are or where they live.

- Create and update existing presentations to maintain current information.
- Develop community programs, resource development and knowledge toolkit specific to diabetes prevention
- Design and implement programming and tools to support diabetes prevention and awareness as well as gestational diabetes and navigating a healthy pregnancy.
- Consult and engage with individuals living with Diabetes regarding program development and health practices and policies to make them suitable for Indigenous women and their family's needs.
- Design and provide for community assessments, knowledge, attitudes, and behavior studies.
- To foster and promote cross-cultural awareness through education on trauma informed, culturally grounded approaches to service provision including safe spaces for health practitioners.
- Facilitate and coordinate health services and events focussing on illness prevention programming such as screening, early detection, early control of diabetes while improving equitable access for diabetes health services.
- Facilitate and coordinate follow up services with diabetes related service providers on behalf of community members.
- Provide direct community member service by communicating key programming and/or diabetes services available within the community.
- Community planning and engagement to support community mobilization related to Diabetes Prevention.
- To adhere to professionalism in representing the organization at all times and maintain good communications.
- Share and promote community awareness and develop diabetes prevention and education programming with partner organizations providing care to Indigenous women, their families, and communities.
- Prepare monthly and quarterly reports, program activity and statistical reports, and year end reports within deadlines.
- Preparation of summary reports.
- Collect, compile, and analyze program and community member data.
- Ensure that program guidelines and objectives are met.
- A willingness to learn about the diverse Indigenous cultures and traditions within the community.
- Facilitate access to traditional healers and elders for Indigenous women who struggle with diabetes.
- Knowledge of and ability to guide community members to traditional healing supports and practices if needed.
- Advocate and support community members be able to navigate the health care system in a safe and equitable manner.
- Other duties as assigned.

## **QUALIFICATIONS**

### **Education/Work Experience**

- A minimum college diploma in a health-related field and/or equivalent knowledge and work experience in health promotion and diabetes health.
- Strong knowledge and experience of diabetes.

- Knowledge of not-for profit organizations program delivery and experience working with Indigenous populations and communities.
- Must be dependable, able to follow instructions, respond to management direction and be able to improve performance through management feedback.
- Capacity to solve problems and to see different perspectives.
- Ability to plan, organize and manage time effectively.
- Highly motivated individual with the ability to work with minimal supervision.
- Excellent organizational and communication skills and an ability to follow through on assigned duties independently with strict deadlines.
- Demonstrated ability to establish and maintain collaborative relationships with community members, Indigenous partner agencies and mainstream agencies.
- Strong awareness of issues affecting Indigenous women and their families and awareness of available community resources.
- Good working knowledge of and established relationships with other service agencies, ability to network, create and maintain new relationships and partnerships.
- Experience coordinating workshops and/or conferences.
- Experience with resource development and implementation.
- Ability and willingness to travel and to work flexible hours.
- Proven ability to build trusting relationships at all levels and across all functions.
- Ability to effectively communicate across the organization.
- Creative, flexible, adaptable and change focused.
- Decision making skills to set standards and priorities and allocate time and resources.
- Ability to prioritize programs and activities.
- Proficient working knowledge of MS Office Software, internet, and general office equipment.
- Reliable vehicle and appropriate vehicle insurance coverage with 2,000,000 liability and valid Ontario "G" class driver's license.
- Current, valid vulnerable sector criminal records check. Valid First Aid/CPR.
- Ability to speak an Indigenous Language is considered an asset.

You may request a full and detailed job description by emailing [admin@gbnwa.ca](mailto:admin@gbnwa.ca)

We thank all applicants, however only those that pass the initial screening will be contacted for an interview.

**Closing Date: November 15, 2022**

Please send cover letter, resume & three (3) references to:

Attention: Sheri Charlebois, Team Lead

562 King St., Midland, ON

L4R 4P3

Or by email to [riscp@gbnwa.ca](mailto:riscp@gbnwa.ca)